



**SECTION B - EDUCATION**

| <b>SECONDARY</b> |                       |                              |
|------------------|-----------------------|------------------------------|
| <b>School</b>    | <b>Years Attended</b> | <b>Certificates Obtained</b> |
|                  |                       |                              |
|                  |                       |                              |
|                  |                       |                              |

| <b>TERTIARY (transcripts required)</b> |                       |                                   |                       |
|--|-----------------------|-----------------------------------|-----------------------|
| <b>Institution</b>                     | <b>Years Attended</b> | <b>Degree / Diploma Conferred</b> | <b>Year Conferred</b> |
|  |                       |                                   |                       |
|  |                       |                                   |                       |
|  |                       |                                   |                       |

| <b>TEACHING QUALIFICATIONS (transcripts required)</b> |                       |                                   |                       |
|---|-----------------------|-----------------------------------|-----------------------|
| <b>Institution</b>                                    | <b>Years Attended</b> | <b>Degree / Diploma Conferred</b> | <b>Year Conferred</b> |
|   |                       |                                   |                       |
|   |                       |                                   |                       |

**10 OTHER QUALIFICATIONS:**

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**11 RELIGIOUS EDUCATION – training, experience, involvement, commitment**

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**12 COMMUNITY INVOLVEMENT:**

Describe any way you have been involved in activities associated with your parish and/or local community.

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 .....  
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**SECTION C- EMPLOYMENT**

13 **PREVIOUS EMPLOYMENT:**  
 (Beginning teachers should list 2 most recent practicums)

| Dates | School | Position held | Class & Subjects Taught | Full Time Part Time or Casual |
|-------|--------|---------------|-------------------------|-------------------------------|
|       |        |               |                         |                               |
|       |        |               |                         |                               |
|       |        |               |                         |                               |
|       |        |               |                         |                               |
|       |        |               |                         |                               |

14 Teaching Subjects and other Subject Areas you are competent to supervise:  
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 .....  
 .....  
 .....  
 .....  
 .....

15 You may wish to comment on positions of responsibility you have held.  
 .....  
 .....  
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16 **INSTITUTE OF TEACHERS**

a) *NSW Institute of Teachers*

The NSW Institute of Teachers (the Institute) supports quality teaching in all NSW schools. Its charter is to advance the status and standing of the teaching profession.

The Institute oversees a system of accreditation and recognition of teachers' professional capacity against professional standards. It provides a process for the profession to influence the quality of teacher training and continuing professional development.

b) *What does Accreditation mean?*

All teachers, including casual and temporary teachers, who were employed for the first time in NSW after 1 October, 2004, or who are returning to teaching after a break of five years or more, will be considered new scheme teachers, and are required to be accredited with the NSW Institute of teachers before they can gain employment at the College.

c) *Were you employed for the first time in NSW after 1<sup>st</sup> October, 2004?*  Yes  No

Are you a member of the NSW Institute of Teachers?  Yes  No

***If Yes, Number*** .....

Please circle your current Accreditation Level:

- New Scheme Teacher-Provisional    Date of Approval.....
- New Scheme Teacher-Conditional    Date of Approval.....
- Transition Scheme Teacher    Date of Approval.....
- Professional Competence    Date of Approval .....
- Other Level of Accreditation    Date of Approval .....

***Please provide a copy of relevant documentation to support your Application for Casual Teaching***

17 **PROFESSIONAL DEVELOPMENT:**

List relevant in-services you have undertaken

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18 List your skills and training in Information Technology

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**SECTION D - GENERAL**

Do you have any physical disability or medical condition which would affect your ability to undertake Casual Teaching? If so, provide information.

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.....  
.....

**REFEREES:**

State name, address and telephone number of at least 3 people who may be contacted in regard to your character and professional competence.

1 .....  
.....  
.....  
Telephone: (Work)..... (Home)..... (Mobile).....

2 .....  
.....  
.....  
Telephone: (Work)..... (Home)..... (Mobile).....

3 .....  
.....  
.....  
Telephone: (Work)..... (Home)..... (Mobile).....

I have / have not advised the above referees that they have been included on this application form.

**DOCUMENTATION:**

I certify that this information is complete and correct in every detail.

Signature: ..... Date : ...../...../.....

Please forward this completed form with your Letter of Application, Curriculum Vitae and photocopies of References for your Interview to.

The Principal  
Trinity Catholic College  
1 Dawson Street  
LISMORE NSW 2480

**EMPLOYMENT COLLECTION NOTICE**

**Addendum 3**

1. In applying for this position you will be providing Trinity with personal information. We can be contacted at 1 Dawson Street, Lismore NSW 2480; Telephone (02) 6627 6600; Email [admin@trinitylismore.nsw.edu.au](mailto:admin@trinitylismore.nsw.edu.au)
2. If you provide us with personal information, for example your name and address or information contained on your resume, we will collect the information in order to assess your application. We may also make notes and prepare a confidential report in respect to your application.
3. You agree that we may store this information for up to 12 months.
4. You may seek access to your personal information that we hold about you if you are unsuccessful for the position. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others.
5. We will not disclose this information to a third party without your consent.
6. We are required to collect information under Child Protection laws. This includes whether or not you are or have been the subject of an Aggravated Violence Order or certain criminal offences under the law.
7. If you provide us with the personal information of others, we encourage you to inform them that you are disclosing that information to Trinity and why, that they can access that information if they wish, that Trinity does not usually disclose the information to third parties and that we may store their information for up to 12 months.